

City of Milpitas
Unapproved Minutes
Telecommunications Commission
June 20, 2005

I. Call to Order & Roll Call:

Telecommunications Commission Chair Albert Alcorn called the meeting to order.

Members Present

A. Alcorn, N. Gupta, G. Ali-Santosa, P. Peterson,
W. Lam, I. Munir, V.Mathur, D. Gupta,
S. K. Bansal Alt 1,

I.S. Staff: B. Marion, E. Pasion

Members Absent: A. Ettinger, S.A.A. Bilgrami Alt 2

City Council: A. Gomez

II. Pledge of Allegiance:

The members of the Commission recited the Pledge of Allegiance.

III. Announcements:

Staff reported that Commissioner Ravi Gopalaraa had officially submitted his letter of resignation from the commission. A letter of recognition and thanks was drafted and awaited signatures from the members of the commission.

Staff also introduced the newest member of the Commission, Satish Bansal who will serve as Alternate 1 and Syed Bilgrami as Alternate 2. Chair Alcorn noted that Commissioner Aaron Ettinger may step down from the Commission. Chair Alcorn will speak to him and about his intentions to serve on the commission.

IV. Approval of the Agenda:

Motion to approve the agenda.

M/S N. Gupta / G. Ali-Santosa Ayes: 9

V. Approval of the Minutes
May 16,2005

Motion to approve the minutes as submitted.

M/S N. Gupta / G. Ali-Santosa Ayes: 9

VI. Citizen's Forum

No comments made for the record.

VII. Continued-New Business:

1. Status Report of Comcast Cable Franchise

Bill Marion, Director of Information Services, reported that the Comcast Cable renewal would go before the City Council on June 21 for final review and discussion.

The Commission was presented with a summary of the presentation of the cable television franchise and what would be discussed before the city council. Noteworthy items included improved customer service standards, continued operation of a local cable office in Milpitas, and the expansion of an educational/public access cable channel in Milpitas.

On the matter of monitoring the progress of the creation of the educational/public access cable channel, the Commissioners suggested that a subcommittee be formed to follow the progress of the future development of the new cable video production studio facility and educational and public access cable channels.

The Commissioners requested volunteers to serve on the subcommittee. The following five commissioners volunteered to serve on the subcommittee: Chair Albert Alcorn, Commissioners, Dinesh Gupta, William Lam, Idrees Munir, and Vishnu Mathur.

Motion to create a Public, Education and Government (PEG) subcommittee to draft and monitor policy development and implementation of the PEG cable channels.

M/S D. Gupta / V. Mathur Ayes: 9

Chair Alcorn requested that at the next meeting it the cable franchise review subcommittee be disbanded in lieu of creation of the PEG review subcommittee.

Motion to note receipt and file

M/S P. Peterson / V. Mathur Ayes: 9

2. May 2005 I.S. Monthly Report

Bill Marion, Director of Information Services, reported on the highlights of the Information Services Department for the month of May. Highlights included the extensive training for dispatch, police and fire personnel on the recently upgraded computer mobile dispatch.

The implementation involved the city's police dispatch center personnel, police officers and fire department personnel and all associated fire apparatus. Extensive hands-on training was completed covering all scheduled shifts during a forty-hour work week.

The new computer mobile data system went "live" June 1, 2005 and has been working normally since that time. The Information Services staff and the vendors were available on 24-hour shifts to assist with any possible

problems that could occur during the initial launch of the system.

A tour of the data center and police and fire dispatch center was to follow later in the meeting.

Motion to note receipt and file.

M/S P. Peterson / N. Gupta Ayes: 9

3. Report on HDTV Technology

Commissioner Munir provided copies of High Definition Technology magazine to the group. The magazine provided helpful information for consumers interested in learning about HDTV.

The Commission requested that the item be continued to the July meeting for further discussion.

Motion to continue the report to the July Commission meeting.

M/S V. Mathur / G. AliSantosa Ayes: 9

4. Round Table Discussion

No matters discussed for this agenda item.

5. Tour of Information Services Dept.

The Commissioners were provided a tour of the Information Services department technology center and its recent and pending equipment upgrades to its server and telecommunications technology. Numerous pieces of equipment had been upgraded to support the new public safety computer data base system. Information Services staff were also transitioning older server equipment with newer and faster servers to support the increasing traffic of the city's data network.

The Commissioners were also given a tour of the police/fire dispatch center and observed the real-time operation of the new computer aided communications systems. Staff noted that the dispatchers are able to monitor the exact location of police and fire personnel and vehicles and apparatus in real-time as well.

Finally, the group was given a tour of the radio control room. Staff noted that numerous upgrades had been made to support and the city's dispatch communications center. Staff also pointed out the city's 1620 AM radio technology that was situated in the room.

VIII. Adjournment of Meeting

The Commission adjourned to its next meeting of July 18, 2005.

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